


## We're Hiring: Acquisitions Editor (Full Time)

 Eugene, Oregon / On-site with Remote Friday Option

We're looking for someone passionate about working with solidly biblical resources for Christian readers, and who is committed to these distinctives upheld at Harvest House Publishers: **Bible prophecy resources** written from a **pretribulational and premillennial perspective**, and **cultural and traditional apologetics resources** as well as **current issues** books that **uphold a conservative biblical worldview** and that view the Bible as **God's inspired, authoritative, and all-sufficient Word**.

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### What You'll Do:

- Acquire and develop top-tier nonfiction projects, including the substantive edit.
  - Cultivate relationships with authors and agents.
  - Shape manuscripts that are theologically sound and culturally relevant.
  - Stay attuned to market trends and emerging voices.
  - Represent Harvest House at industry events.
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### Ideal Candidate:

- Strong commitment to conservative evangelical theology.
  - Passionate about proclaiming biblical truth in today's world.
  - Excellent understanding of apologetics from a biblically conservative worldview and of Bible prophecy from a pretribulational perspective.
  - MDiv or BBS preferred; 5+ years in Evangelical Christian publishing or media.
  - Skilled communicator, editor, and relationship builder.
  - Experience with creating ancillary content such as workbooks is a plus.
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### Why Join Us?

- Impactful mission: Publish truth, proclaim Christ.
  - Collaborative and values-driven team.
  - Growth-focused environment where your voice matters.
  - A rare opportunity to make a lasting impact in a mission-driven organization
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### Ready to apply?

Send your resume and cover letter to [humanresources@harvesthousepublishers.com](mailto:humanresources@harvesthousepublishers.com)



## JOB DESCRIPTION

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***Date: April 8, 2025***

***Job Title: Acquisition Editor***

***FLSA: Exempt, Full time***

***Reports to: Publisher/VP of Business Development***

***Department: Trade Nonfiction***

***Location: Eugene, Oregon***

Do you have a passion for Christian nonfiction and a desire to make an eternal impact through the written word? Harvest House Publishers, a leading conservative Christian publishing house based in Eugene, Oregon, is seeking a talented and mission-driven Acquisitions Editor to join our team. Specializing in biblically grounded nonfiction—including topics like apologetics, prophecy, current events, and Christian living—we're looking for someone with strong developmental editing skills who can shape and refine manuscripts to their highest potential. The ideal candidate will thrive in a fast-paced, collaborative environment, manage multiple projects and deadlines with excellence, and exemplify the traits of the ideal team player: humble, hungry, and smart.

### ***Company Overview***

Harvest House Publishers is a leading Christian publisher dedicated to glorifying God by providing high-quality books and products that affirm biblical values, help people grow spiritually strong, and proclaim Jesus Christ as the answer to every human need. We are known for our commitment to conservative theology, orthodox Christianity, and a biblical worldview.

### ***Core Theological Beliefs***

**Harvest Prophecy:** Pre-tribulation view, known for end-times Bible prophecy resources

**Apologetics:** Equipping Christians with biblically solid resources to confidently proclaim Christianity's truth

**Current Events / Social Issues:** Addressing contemporary issues with a strong conviction to publish biblical truth

### ***Required Knowledge, Skills, and Abilities***

- Extensive knowledge of the editorial process, including acquiring authors, manuscript critiques, editing, and writing copy
- Excellent understanding of the market, book trends, and available author base
- Strong relationship-building and teamwork skills
- **Teachable:** Open to learning new skills and concepts to improve performance
- **Gracious:** Exhibits kindness and courtesy in all interactions

- **Able to interact well with a wide variety of people:** Demonstrates the ability to engage effectively with diverse groups
- **Active Listener:** Pays careful attention to what others are saying and responds thoughtfully
- **Patient:** Maintains composure and understanding, especially in challenging situations
- **Respectful:** Shows respect for others in all communications and actions
- **Reliable:** Dependable in fulfilling commitments and responsibilities
- **Adaptable:** Flexible in adjusting to new conditions and challenges

### ***Qualifications***

- Master of Divinity (MDiv) or Bachelor in Biblical Studies (BBS).
- Minimum of five years of media experience in a faith-based industry (book publishing experience preferred)
- Commitment to the mission of Harvest House and its core values
- Ability to foster a company environment where every person is highly valued and appreciated
- The ability to create content, including, but not limited to, writing workbooks and other products ancillary to the initial book being published

### ***Job Location:***

This position is in Eugene, Oregon. Work will be in-office with the option to work from home on Fridays.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Employer is free to deviate from this job description at any time, with or without notice.

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DEPARTMENT APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

HUMAN RESOURCES APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

EMPLOYEE ACKNOWLEDGMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

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